NAME             **KEY**

**QUICKBOOKS ONLINE PLUS:**

**A COMPLETE COURSE 2017**

**Chapter 1 Quiz**

**TRUE/FALSE**

ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED BEFORE THE QUESTION NUMBER.

**T**       1.01. When using QuickBooks Online your data is saved in the Cloud.

**T**       1.02. The Gear icon may be used to access Lists in QuickBooks Online.

**F**       1.03. In a computerized accounting program, you must record Brought Forward Balances to close the books.

**T**       1.04. You must Turn on Payroll in order to access the Payroll Tax Center.

**F**       1.05. You click the Recent Transactions icon to search for a specific invoice.

**MULTIPLE CHOICE**

WRITE THE LETTER OF THE CORRECT ANSWER IN THE SPACE PROVIDED BEFORE THE QUESTION NUMBER.

**A**       1.06. QuickBooks Online Plus uses the       method of inventory valuation.

A. FIFO

B. Average Cost

C. Declining Balance

D. Accelerated Use

**D**       1.07. The Top-Navigation Bar and the Left-Navigation or Alternate Left-Navigation Bars are shown on the      .

A. Dashboard

B. Money Bar

C. Activities Page

D. Home Page

**B**       1.08. To access a blank invoice, you click the       icon.

A. Gear

B. Create (Plus)

C. Customers

D. Forms

**B**       1.09. In order to customize information shown in the Vendors List, you click the       icon.

A. Show

B. Settings

C. New Vendor

D. Edit

**C**       1.10. You may apply for the Educational Version of QuickBooks Online Plus using your       .

A. Student Email

B. A Gmail account established for the program

C. Either of the above

D. None of the above