NAME             **KEY**

**QUICKBOOKS ONLINE PLUS:**

**A COMPLETE COURSE 2017**

**Chapter 1 Quiz**

**TRUE/FALSE**

ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED BEFORE THE QUESTION NUMBER.

    **T**       1.01. When using QuickBooks Online your data is saved in the Cloud.

    **T**       1.02. The Gear icon may be used to access Lists in QuickBooks Online.

    **F**       1.03. In a computerized accounting program, you must record Brought Forward Balances to close the books.

    **T**       1.04. You must Turn on Payroll in order to access the Payroll Tax Center.

    **F**       1.05. You click the Recent Transactions icon to search for a specific invoice.

**MULTIPLE CHOICE**

WRITE THE LETTER OF THE CORRECT ANSWER IN THE SPACE PROVIDED BEFORE THE QUESTION NUMBER.

    **A**       1.06. QuickBooks Online Plus uses the       method of inventory valuation.

 A. FIFO

 B. Average Cost

 C. Declining Balance

 D. Accelerated Use

    **D**       1.07. The Top-Navigation Bar and the Left-Navigation or Alternate Left-Navigation Bars are shown on the      .

 A. Dashboard

 B. Money Bar

 C. Activities Page

 D. Home Page

    **B**       1.08. To access a blank invoice, you click the       icon.

 A. Gear

 B. Create (Plus)

 C. Customers

 D. Forms

    **B**       1.09. In order to customize information shown in the Vendors List, you click the       icon.

 A. Show

 B. Settings

 C. New Vendor

 D. Edit

    **C**       1.10. You may apply for the Educational Version of QuickBooks Online Plus using your       .

 A. Student Email

 B. A Gmail account established for the program

 C. Either of the above

 D. None of the above